

Welcome to campus, everyone! Just a quick reminder: don't forget to use your mobile ID credentials to access Doane campus facilities and services. Your mobile ID is essential for entering all building entrances!

If you haven't set up or updated your mobile ID yet, please make sure to do so before you dive in. As a reminder this app is compatible with iPhone, Apple Watch, Samsung Galaxy, or other eligible Android phones. Please follow the below steps to make sure you have mobile access across campus.



### How to Get Started

1. Download the eAccounts Mobile App
2. Select Doane University, click SSO, and log in with your username and password.
3. Click the Gear/Settings icon at the top right and Submit ID Photo.
4. Follow the instructions to add a Photo that will be associated with your ID, wait for photo approval. **\*only if you don't already have one uploaded.**

**Plain background, picture from the shoulders up, no one else in the photo,  
no hats or sunglasses - similar to a driver's license.**

5. Repeat the step to upload a photo of your government-issued ID and select

Submit

**The Doane Safety Office will review your photo and email you with approval or next steps if your photo cannot be used. Once the photo is approved, then proceed to step 6.**

6. Click "Add to Wallet"

### System Requirements

- Apple Wallet
- Google Wallet
- Samsung Wallet

### Exceptions

If you do not own a compatible phone (iPhone 6 and older, Apple Watch Series 1 and older, or Android phones Version 5.0 or older), please submit your photo online following the steps outlined above. Once your photo is approved, contact the Doane Safety Office for instructions on obtaining a physical ID card. We are committed to making your transition to campus life as smooth as possible. Should you need any further assistance, please don't hesitate to reach out. Please contact the Service Center at: 402-826-8411  
For more information, visit [help.doane.edu](https://help.doane.edu)

Doane University Service Center  
Hours: Monday-Friday 7 AM – 8 PM  
Email: [help@doane.edu](mailto:help@doane.edu)  
Phone: 402-826-2161