

## **Terms of Use and Policies for Recreational Facilities**

All campus recreational facilities are first and foremost educational facilities. As such, as with all other Doane University facilities, their use is a privilege.

Acceptable rules of conduct must be observed at all times. Anyone violating posted policies, or engaging in any disorderly conduct or inappropriate behavior, including verbal or physical abuse of employees, students or other users, is subject to immediate removal with loss of facility privileges. Any student found to have violated university policies, rules or regulations is subject to the disciplinary sanctions outlined in the Student Handbook. Any employee found to have violated university policies, rules or regulations is subject to disciplinary action as an employee.

### **Campus Recreational Facility Policies**

Doane University Recreational Facilities are available to the following authorized users:

- a) Current Doane Students holding a valid Doane student I.D.;
- b) Doane University employees and their dependents who are at least 16 years of age. For purposes of this policy, the term “dependents” means a spouse or partner of the employee or a child of the employee living in the employee’s home. Employees and their dependents must present their valid Doane I.D.;
- c) Community Pass Members who have paid the annual community pass member fee outlined in this policy. Community Pass Members must present their valid Community Pass I.D.;
- d) Daily Pass Members who have paid the \$5 daily pass fee; and
- e) Special Guest Pass Members who are sponsored by the President or a Vice President.

### **Campus Recreational Facilities Covered by Policy**

The following facilities are available to authorized users:

**Kitty M. Perkins Fitness Center:** The Fitness Center offers a state-of-the-art strength and conditioning area on floor one of the facility. This area focuses on free weights and functional training equipment designed to enhance athletic performance. Level two of the Fitness Center offers various types of cardio equipment and circuit weight training equipment designed for those interested in maintaining lifetime fitness. The Fitness Center Competition Gym is primarily for intercollegiate sports competition and practice. It may also serve as a venue for large public events, such as commencement. Any authorized use of the Fitness Center Gymnasium and other recreational facilities on campus must be coordinated through the Athletic Director and the Events Staff. Recreational space for court sports is available in Fuhrer Fieldhouse.

**Newburg Held Tennis Complex:** Authorized users may use the tennis courts so long as such use does not interfere with intercollegiate tennis practice or competition.

**Fuhrer Fieldhouse:** Fuhrer Fieldhouse offers an indoor track as well as basketball courts. The indoor track is available to walkers and joggers during open hours except when the Fieldhouse is being used for intercollegiate sport practice.

**Lauritsen Track:** Lauritsen Track located at Al Papik Field is available to walkers and joggers during open hours.

### **Facility Hours and Holidays**

Holidays: Recreational facilities are closed during all official Doane University Holidays as well as for the period when the University is closed over the Christmas and New Year's Holidays. Special Hours will be posted for periods during the academic year when class is not in regular session.

### **Facility Hours:**

During the Academic year, the hours for recreational facilities are:

**Kitty M. Perkins Fitness Center:** Please note that ground level access may be limited due to the team training schedule, which can be viewed on the whiteboard outside of the fitness center.

- Monday through Friday: 6:00 a.m. to 10 p.m.
- Saturday: 9:00 a.m. to 12:00 p.m.
- Sunday: 12:00 p.m. to 8:00 p.m.

### **Newburg Held Tennis Complex:**

- Sunrise to Sunset, Monday through Sunday.

### **Fuhrer Fieldhouse:**

- Monday through Friday: 6:00 a.m. to 7:00 p.m., closed weekends.
- Doane students have access until 10 p.m. Monday through Friday.

### **Lauritsen Track:**

- Monday through Sunday: 6:00 a.m. to 8:00 p.m., weather permitting.

During the Summer Months, the hours for recreational facilities are:

### **Kitty M. Perkins Fitness Center:**

- Monday through Friday: 6:00 a.m. to 9:00 a.m., 11:00 a.m. to 1:00 p.m. and 4:00 p.m. to 7:00 p.m.
- Saturday: 9:00 a.m. to 1:00 p.m.
- Sunday: closed

### **Newburg Held Tennis Complex:**

- Monday through Sunday: 6:00 a.m. to 8:00 p.m.,

**Lauritsen Track:**

- Monday through Sunday: 6:00 a.m. to 8:00 p.m.

**Fuhrer Fieldhouse:**

- Monday through Friday: 6:00 a.m. to 5:00 p.m., closed weekends

Doane University reserves the right to close fitness facilities to accommodate various activities held in these venues.

**Facility Access:****Student Access:**

Current Doane students access fitness facilities during the hours the facilities are open by using their Doane Student I.D.

**Employee facility access:**

Employees may access the fitness facilities during the hours the facilities are open by using their Employee I.D. card.

**Dependent facility access:**

Employees and dependents must complete the Fitness Facility Release Form available in the Business Office. The University will charge a fee of \$10 to cover the cost of issuing the I.D. I.D.'s are issued by the Safety Office during normal business hours. Dependents must use the I.D. to access facilities. Dependents must be at least 16 years of age to use the facilities.

**Community pass facility access:**

Community members must complete the community member application, obtain a community member I.D., and pay the applicable fee to access recreational facilities. The application is available in the Business Office. The fee is payable to Doane University and should be paid in the Business Office. The I.D. is issued by the safety office during normal business hours. Cost per year is \$190 for individuals and \$350 per year for families. A family membership covers the community member, his or her spouse or partner, and dependents living in the member's home that are at least 16 years of age. Dependents must be at least 16 years of age to use the facilities. During the first year of membership only, the fee is prorated based on the number of months remaining in the calendar year. After the first year of membership, the fee is payable in January of each year and the fee will not be prorated in the event that the fee is not paid in a timely manner in January.

**Daily Pass and Guest Pass Members:**

Daily Pass and Guest Pass Members may access the facility by obtaining the appropriate paper pass in the Business Office and presenting the same at the control desk in the Haddix Center. Daily Pass and Guest Pass Members will present the paper pass and surrender their driver's license or other I.D. to Haddix control desk personnel and a temporary pass card will be issued. The driver's license or other I.D. will be returned to the Member upon return of the temporary pass card. Daily passes are available for \$5.

### **Loss of Privileges:**

Violations of the posted rules in the fitness centers may result in loss of fitness facility access. Any person permitting another person to use their ID may lose fitness facility access.

### **Organizational Usage:**

All organized usage of fitness facilities must be coordinated through the athletic director and the Events Staff at 402-826-8226. Authorized users may not utilize personal access to open facilities for personal guests or groups. Doane University has an agreement with Crete Public Schools to share fitness facilities for their mutual benefit. The athletic director at Doane University and the activities director at the high school will continue to work together in scheduling these events which at times may require a change in the normal hours of operation for fitness facilities to accommodate Crete Public School events and activities.

### **Facility Reservations:**

Users interested in reserving campus buildings, rooms, gyms, or other facilities beyond those described in this policy should contact Events Staff at 826-8226 during regular business hours. Those with reservations will receive first priority for facility access. Fees may apply.

### **Terms of Use of Recreational Facilities:**

General policies for use of campus recreational facilities by outside groups are available in a separate document.

### **General Facilities Policies**

1. Food, bottled and canned drinks, and tobacco products are not allowed in any recreational area unless otherwise posted. Exception: clear water bottles may be carried into the Cardio area on level 2 of the Perkins Fitness Center.
2. Spitting will not be tolerated.
3. Pets, bicycles, skateboards, scooters, and roller blades are not allowed in any recreational area.
4. No outdoor sports may be played in any indoor recreational facility, including the Fieldhouse.
5. Doane University is not responsible for loss of individual equipment due to theft. Users are advised not to bring valuables to recreational facilities. If it is necessary to bring valuables, they should be secured in lockers during workouts. "Lost and Found" items will be turned into the

safety office located in Padour Walker Administration Building and may be claimed at the safety office.

6. Open Recreation hours may occasionally be disrupted by scheduled activities. Changes in the Schedule will be posted.

7. Users must immediately report any injury or facility/equipment problems to Doane personnel.

8. Screaming or use of offensive language will not be tolerated in any recreational area.

### **Kitty M. Perkins Fitness Center Rules**

1. Shirts, athletic shoes, and proper athletic attire must be worn at all times.

2. Locker space is available and authorized users should bring their own locks. Locks must be removed from lockers on a daily basis.

3. Users are responsible for securing all valuables and personal items.

4. Users should not attempt to use equipment on which they have not received instruction. Users should ask personnel at the service counter if they need assistance in proper use of equipment. Personnel familiar with proper use of the equipment will set up an appointment to demonstrate proper technique in using equipment.

5. Users must remove and rack all weights after using a piece of equipment. Dumbbells must be returned to the proper storage station.

6. Users should not move equipment around or modify equipment in any way.

7. Users must not rest weights on the benches between sets.

8. No chalk is allowed in the workout areas.

9. Slamming or dropping of free weights is prohibited. Weights must not be leaned against walls, glass, or equipment.

10. Spotters are encouraged when appropriate.

11. Users must obey all the time limits placed on equipment during peak times.

12. Equipment shall not be removed from the area for any reason.

13. Music selection and volume will be monitored and changed only by Fitness Center personnel.

14. Use exercise machines and equipment only for their intended use.

### **Entering the Kitty M. Perkins Fitness Center**

1. Entry to the Kitty M. Perkins Fitness Center in Haddix must be made through an access point controlled by a card reader so that the university can record facility use.
2. Students, Faculty, and Staff must present a valid Doane University ID card to gain admittance.
3. Dependents must show a valid Doane University dependent ID to gain admittance.
4. Community Pass members must present their Haddix Center I.D. (issued at time of fee Payment.)
5. Guest and Daily Pass Members must obtain paperwork from the Business Office to obtain a temporary pass card.
6. ID Cards are not transferable. ID's not belonging to the bearer will be confiscated.