Step 1: Log In to WebAdvisor at wa.doane.edu using your Doane username and password.
**Step 2:** Once logged in, select the blue 'Student' Menu. From the student menu, select the option 'Registration in Student Planning' under the Registration section.

You should see the 'Steps to Getting Started' page with options to View Your Progress or Plan and Register for Classes.

QUESTIONS? Call the Graduate Education Office at 402-467-9077
**Step 3:** Degree-Seeking students can select #1 'View Your Progress'. This will bring you to the above screen, with completed courses filling in requirements and indication of courses not yet completed. Scroll down and find an incomplete course and select 'Search'.

**Alternative Step 3:** If you know which course you would like to register for, you can enter the course subject and number in the search bar at the top right (i.e., 'EDU 600').
Step 4: Both options for Step 3 will bring you to the screen below, where you will select 'View Available Sections' for the course.

Step 5: This will expand the menu and show you all active sections for the current semester. Select your preferred section and click the blue 'Add Section to Schedule' button.
**Step 6:** You will see all the expanded course details here. If you are satisfied with the section, select the 'Add Section' button. This will **PLAN** the course, but will not register you. Next, click on 'Back to Plan & Schedule' at the top left.

**Step 7:** You will see your Plan & Schedule screen for the current semester and the course you have planned. Select the blue 'Register' button for the individual course, or select the 'Register Now' button to register for ALL planned courses at once.
Once you have successfully registered, you should see a green 'Registered' bar on the course, and any in-person courses will show up as green blocks on your calendar at the right, with online showing up below the calendar grid under 'Sections with no meeting time'.

Some additional features in the 'Plan and Schedule' page include:
- The left and right arrows allow you to scroll between the current semester and past/future semesters
- The 'Timeline' tab will show timeline of your courses completed and registered.
- The 'Home' Button allows you to navigate back to the main student menu.